

HOPTON-CUM-KNETTISHALL PARISH COUNCIL

Members of the Council are hereby summoned to attend a meeting of the Council to undertake the business below.

Nicholas Spring, Clerk to the Council (clerk@hoptoncumknettishall-pc.gov.uk)

Date: Monday 8th June 2026
Time: 7pm
Venue: Hopton Village Hall

AGENDA

1. Apologies for absence
2. Members' declarations of interests & requests for dispensations if any
3. Reports from the County and/or District Councillor
4. Council to consider any matters relating to highways, pavements, footpaths and trees not already considered including:
 - data collection option for the new speed indicator device which is on order
 - bus shelter proposal
 - additional dog bins
 - cemetery maintenance contract
5. Public participation session
6. To approve as accurate the minutes of the meeting held on 11th May 2026
7. End of Year 2025/2026

To review the Internal Audit Report received from Heelis & Lodge

To review the Council's Internal Controls & Risk Assessment

To approve the Annual Governance Statement

To approve the Accounting Statements & Bank Reconciliation

To approve the Explanation of Variances and the Statement on the Reserves

To approve the Certificate of Exemption

Chair & Clerk to sign the Annual Governance Statement and Chair to sign the A Accounting Statements

Responsible Finance Officer to set the commencement date for the exercise of public rights

The Certificate of Exemption to be signed by the RFO and the Chair

8. Planning
 - a. Council to consider its responses to any planning application consultations
 - b. Sarsons Meadow development update including the open public space
9. Finances
 - a. Council to receive the monthly Budget Report
 - b. Council to approve the Payments Schedule
 - c. Council to consider a grant application from the Village Hall for a ping-pong table
 - d. Council to consider the purchase of new noticeboards
10. Information updates from Councillors and the Clerk
11. To review any action points raised at previous meetings and not already considered.
12. To confirm the date of the next meeting: Monday 13th July 2026

The public and press are invited to attend. If you plan to photograph, film or record the meeting, please notify the Chair or Clerk in advance.